

# AAMPO

## **Unified Planning Work Program (UPWP) Amendments**

Transportation Policy Board | September 23, 2024

# Unified Planning Work Program (UPWP)

- Outlines AAMPO's federally funded transportation *planning* activities
- Identifies **tasks** to be accomplished and the **budget** associated with each task
- Covers **two fiscal years**
- Includes **regionally significant** planning studies funded through other sources

# Proposed Amendments to the FY 2024-2025 UPWP



# Proposed Amendments

- **Subtask 2.1.7: Regional Lighting Study (Page 20)**
  - Revise description to include \$30,000 software purchase related to assist with gathering regional lighting pole data. The study is being done inhouse and overall budget for Task 2.1 remains unchanged.
- **Subtask 2.3: City of Seguin Comprehensive Safety Action Plan (Page 21)**
  - Safe Streets for All (SS4A) grant award for \$331,500
- **Subtask 2.4: City of Boerne Safe Streets for All Planning Study (Page 21)**
  - Safe Streets for All grant award for \$300,000
- **Subtask 2.5: City of New Braunfels ADA Transition Plan (Page 21)**
  - Safe Streets for All grant award for \$825,000
- **Subtask 2.6: Bexar County Safety Action Plan (Page 21)**
  - Safe Streets for All grant award for \$400,000
- **Task 2.0 – Funding Summary (Page 23)**
  - Updated to reflect the addition of Subtask 2.3 - 2.6

***All proposed amendments shown using track changes and footnotes.***

# Proposed Amendments

## ➤ Subtask 4.5: General Planning Consultant (Page 31)

- **Revised funding amount to reflect request for additional funds.**
- Contract Funding Type: Time and Materials (*paid for completed efforts and allowable reimbursements only*)
- Contract Start/End Date: 02/15/2023 - 02/12/2026
- Current Contract Amount: \$750,000
- **Additional Fee Requested: \$350,000**
- **Total Revised Contract Amount: \$1,100,000**  
(~\$334k/year and about the cost of one mile of sidewalk)

## Scope and Progress

- **Plans and Programs Review** (Long-range (MTP), Short-range (TIP), Public Participation Plan, UPWP, and Congestion Mitigation Process) and Best Practices (70%)
- **Organizational Assessment and Standard Operating Procedures** (80%)
- **General Planning Support** (on-going)

***All proposed amendments shown using track changes and footnotes***

# Proposed Amendments

- **Subtask 4.10: VIA Transit Second Operations and Maintenance Facility Planning (Page 33)**
  - Congressional Community Projects funding award for \$1,062,500.
- **Task 4.0 - Funding Summary**
  - Updated to reflect requested changes to 4.5 and addition of 4.10
- **Subtask 5.7: City of Boerne Citywide Bridge Planning Project (Page 38)**
  - FHWA Bridge Investment Program award for \$300,000
- **Subtask 5.8: Great Springs Project Corridor Planning Study (Page 38)**
  - TxDOT Transportation Alternatives award for \$2,300,000
- **Task 5.0 – Funding Summary (Page 39)**
  - Updated to reflect additional funds the addition of 5.7 and 5.8

*All proposed amendments shown using track changes and footnotes*

# Proposed Amendments

## ➤ **VII. Budget Summary (Page 40)**

- Updated to reflect the proposed amendments to Task 2, Task 4, and Task 5 and associated totals for Funding Categories and overall total.

## ➤ **Attachment A – Budget Summary by Funding Source (Page 41)**

- Revised Total TPF Programmed for FY 2025 and over Total TPF Programmed for FY 2024 and FY 2025
- Revised “Other Funds” table to reflect new funding sources and associated local matches for Subtask 2.3, 2.4, 2.5, 2.6, 4.10, 5.7, and 5.8 and the Total Other Funds Programmed.

***All proposed amendments shown using track changes and footnotes***

# ACTION

***Motion to approve  
the proposed amendments to the  
FY 2024-2025 Unified Planning Work Program.***

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# General Planning Services Contract

## 1. General Activities

- Monthly Coordination Meetings
- Planning Manager Coordination Meetings

## 2. Plans and Programs Review

- Assessment Review of 5 plans
  - CMP, MTP, TIP, PPP, UPWP
- Recommendations based on Peer Review and Best Practices
- **Next Step – Implementation and Standard Operating Procedures (SOP)**

## 3. Organizational Assessment

- Agency Assessment
  - Staff Surveys, Individual Discussions, and Workshops
  - Peer Agency and Best Practices Review
- Recommendations
- **Next Step – Implementation and Standard Operating Procedures (SOP)**

## 4. General Planning Support - [Ongoing Task](#)

- Federal Certification Review
- 2024/2025 UPWP Development
- Conformity Review
- AAMPO Urban Boundary Expansion
- TIP/MTP Database Integration and Application
- 10 Year Plan Peer Agency Review
- Justice 40 Federal Regulation Reviews
- Complete Streets Federal Guidance
- Partner Agency Project Review and Meeting Facilitation
- Marketing Brandings
- RFP Development
  - Regional Freight Plan
  - New Braunfels Transit Plan
  - Comal County Railroad Crossing Study
  - Regional Thoroughfare Plan Update
  - Regional ITS/TSMO Plan
  - Curb Management Study